

# Airport Staff Notice

## Ref: New Opening Hours of the Pay Parking Administrative Office

Due the National Health Restrictions, SCAA would like to inform all staff and Business Operators that the Pay Parking Administrative Office has had to review its operation, and shall be opened for registration and renewal of parking cards as per below:

***Opening Hours:***

**Monday, Wednesday, Friday:** 9am to 1pm

**Tuesdays/Thursday:** Closed

**Weekend:** Closed

**Public Holidays:** Closed

Kindly note that the office shall remain open on December 31<sup>st</sup>, from 9am to 12pm only.

In order to reduce the risk of transmission, the Authority is encouraging all staff and general public to use our online registration forms and to make payments by card instead of cash.

**Registration forms are available on:** <https://www.scaa.sc/index.php/e-library/airport-services/pay-parking>

***For any concerns or further enquiries please contact our Office by email [jrmarguerite@scaa.sc](mailto:jrmarguerite@scaa.sc) & [lofred@scaa.sc](mailto:lofred@scaa.sc) or [bemarie@scaa.sc](mailto:bemarie@scaa.sc) or telephone 4384005/4384015/2646314/2522737***

We thank you for your understanding and wish you all a Happy New Year 2021.